



INSTALLATION APPENDIX



Loose fill surfacing material must be maintained at the required depth within the use zone. Loose fill material must be replaced or added as necessary to maintain its resilient properties.

FINAL INSTALLATION STEPS

- __1. Once the entire playground has been assembled level and square each post, deck and component.
- __2. Tighten all hardware.
- __3. Starting at the center of the structure and working out towards the perimeter of the structure, pour concrete into footing holes. Leave 2" from the top of the hole to the top of the concrete to allow for backfill. Slope concrete down and away from post to water from seeping between the post and the concrete. Refer to the footing sections in the individual component instructions for a cutaway drawing.
- __4. Clean off any concrete that may have splashed onto equipment before it dries.
- __5. After the concrete has set for a minimum of 48 hours (refer to manufacturers instructions for proper cure time) you should backfill the holes. Also, remove any concrete that is not in the holes so they don't become a hazard for children.
- __6. Install labels as instructed on the next page.
- __7. Install Surfacing. A protective surfacing material is required under and around all play equipment within the use zone. If using loose fill surfacing, we recommend a depth of 12" for the entire use zone.



LABEL INSTALLATION

SportsPlay Equipment Inc. has included multiple labels that must be installed on the playground structure as recommended by ASTM.

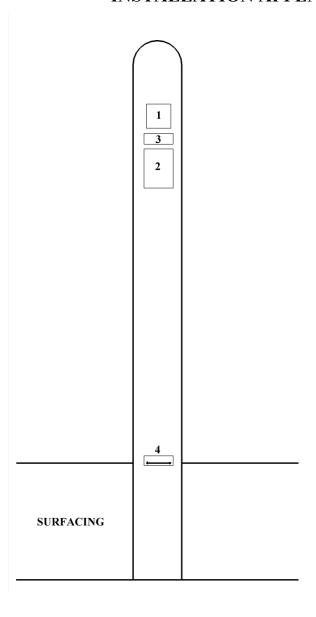
There are four different labels that, as the owner you are required to install and maintain. If a label becomes damaged please contact your distributor for replacement.

- 1) Warning label Qty 4
- 2) Supervision and Age Appropriateness Qty 4
- 3) Manufacturers Identification Qty 4
- 4) Safety Surfacing Qty 1 label per post

__1. **Identify the proper location.** The image to the right shows the proper placement for the labels on the playground post. With the exception of the surfacing labels all labels must be placed between 48" and 60" from the top of the surfacing on the main posts in a conspicuous location, on all four sides of the playground that will be visible to adults.

The surfacing labels shall be placed so that the arrows on the label are level with the top of the recommended surfacing.

__2. **Apply.** Once you have identified the proper location for the labels ensure that the location is clean and dry, remove the backing from the label and attach them to the post. Smooth out any wrinkles or bubbles by rubbing the backing piece on the surface of the label.





MAINTENANCE AND INSPECTION PROCEDURES

An inspection and maintenance program is a requirement for all playground equipment. As the owner/operator you are responsible for developing a comprehensive inspection and maintenance program for each piece of equipment you own.

Daily inspections of all play areas and equipment for potential hazards is recommended. Pay special attention to moving parts and other components that are expected to wear. Also inspect for foreign debris (broken glass, nails, sharp metal) that could cause injury in and around all play areas.

At a minimum inspections should be scheduled and performed based on the component maintenance requirements. Inspection is not enough, you must perform necessary maintenance when a problem is identified and the equipment must be taken out of service until it is corrected.

A person familiar with the equipment should perform inspections and maintenance.

The component maintenance sheets and a general inspection checklist are included in the next section of this booklet and as the owner it is your responsibility to ensure that you have a copy of each sheet for each component on your playground. If you require additional maintenance sheets simply contact your distributor for a new copy.

All documents that have been included are originals and you will need to make copies to use while performing the inspections and any required maintenance.

All completed forms should be put on file or you may want to insert them at the end of this manual.

Before making copies, note the site location and identify which playground each form is for, on the form itself to prevent using the forms from this playground on equipment from another playground.

SURFACING

Surfacing should be inspected regularly (daily) to ensure that the required surfacing has not been displaced. Displaced surfacing should be raked back into its proper place to maintain the required depth.

Things to look for during inspection:

- 1. Heavy traffic areas (swings and slide exits) which are prone to surfacing displacement
- 2. Standing water: Surfacing compacts much faster when wet.
- 3. Most loose fill surfacing will no longer function as a protective surfacing when frozen.

SportsPlay Equipment does not manufacture surfacing and is only providing this information on surfacing as a guide for safety. Please contact the manufacturer of your surfacing for a complete guide on surfacing inspection and maintenance



UNDERSTANDING THE MAINTENANCE FORMS

The first form is the General Inspection checklist. This form will cover the basic inspection of the play equipment and area. SportsPlay recommends performing this inspection daily as it covers basic safety of the equipment and area. Documenting this inspection is up to you but you can simply laminate a copy and mark each item with a dry erase marker before allowing access to the area.

After the general maintenance checklist you will find the component maintenance forms. There are two types of components maintenance forms. The first type covers common components or items found on all playgrounds SportsPlay Equipment manufactures (ex: main posts, labels, four hole brackets, footings etc...). The other type of component maintenance forms is specific to the components found on your playground (specific slide, climber, etc...).

Each component form has two sections. The first gives details about what to look for and how to make repairs (not all problems can be repaired in the field) and the second part is the form you will use while performing the inspection/maintenance. The second part includes the inspection checklist and recommended frequency along with a spot to document the date, pass or fail and a signature line for the inspector. If repairs were required there is a spot to list the problem and the action taken. Once these forms have been completed you should either insert them into the back of this manual or keep them on file elsewhere.

Remember that the documents furnished are the originals and copies should be made to use for the actual inspection.



ORIGINAL INSPECTION AND MAINTENANCE FORMS



___Adequate surfacing under and around equipment

GENERAL INSPECTION CHECKLIST

| Surfacing material is in good condition |
|--|
| Ensure surfacing materials are not compacted (rake and fluff if necessary) |
| Inspect and remove all foreign objects from play area |
| No sharp edges on equipment |
| No missing pieces of equipment |
| No protruding bolts |
| No potential clothing entrapments |
| All safety guards are in place |
| No open crush or shearing points on moving parts |
| Inspect and remove or fix all trip hazards (rocks or exposed footings) |

____No loose or missing hardware
____Moving parts (example: swings) are not worn
____Swing chains are not looped over the top bar of the swing set
____There are no modifications to the playground
____No strings or rope tied to the equipment
____No liter, tree branches or other debris in and around the play area
____No obvious damage to the play equipment
____Equipment is securely installed
____Windows and bubbles are securely installed with no sign of wear
____Equipment appears to be installed level and square (no obvious tilt or lean)

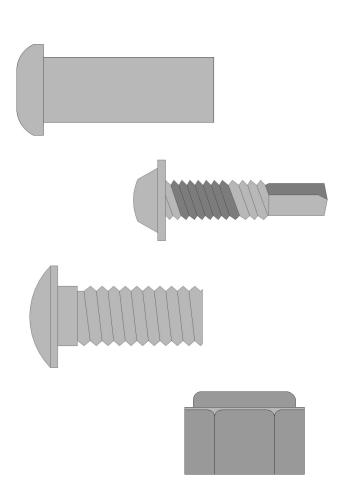


Inspect all posts for the following:

- Verify that all hardware is in place and secure
 - Bolts & Nuts Snug tight and then tighten an additional ¼ turn
 - Set Screws Snug tight and then tighten an additional full turn
 - Should you discover hardware is broken or missing order replacement parts immediately Refer to the component installation instructions for part identification
- You will perform this inspection when performing your component inspections

Replacement Parts

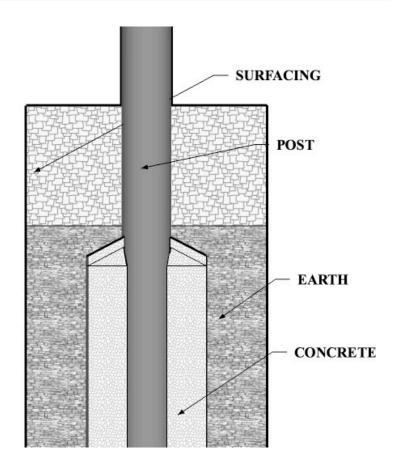
- Contact your distributor to order new labels. If unable to contact distributor please call SportsPlay Equipment for replacements: 1-314-389-4140
- Before calling be sure to identify the proper part, part number and quantity needed
- When ordering replacement hardware you need to order replacement tools since most hardware is tamper resistant





Footings

- Move surfacing (if loose fill) to expose the footing
- Inspect concrete for cracks or loose supports
 - If cracked footings or loose supports are found you must excavate the soil around the concrete, remove the concrete and pour a new footing
- Replace or move the surfacing back into position and verify correct surfacing levels are maintained in and around the play equipment





- MAKE COPIES OF THIS FORM TO USE FOR INSPECTION
- REVIEW THE "MAINTENANCE GUIDE" IN THE APPENDIX TO BETTER UNDERSTAND THE IMPORTANCE OF MAINTENANCE AND HOW TO DEVELOP A MAINTENANCE SCHEDULE.
- DOCUMENT ALL MAINTENANCE ACTIONS ON THE LIST AS WELL AS ANY NOT LISTED.
- INCLUDE DATES AND SIGNATURES

| Inspection Checklist | | Recommended | Grade | Date | Date Repairs |
|-------------------------------------|------------|----------------|----------------|------------|--------------|
| | | Frequency | (Pass/Fail/NA) | Inspected | Completed |
| Inspect footings for cracks | | Yearly | | | |
| Inspect footings for loose supports | Yearly | | | | |
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Inspect all four labels at all locations for the following:

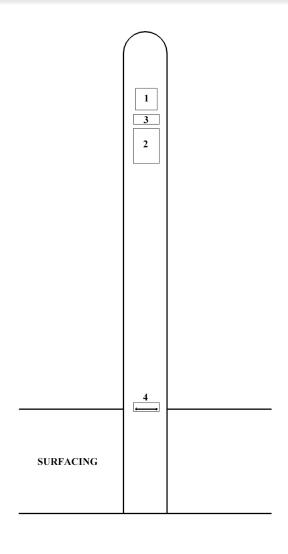
- The labels are present
- The labels are not worn
- There are Manufactures id, age group and warning labels (labels 1-3 on the drawing to the right) on all four sides at eye level.
- Each post shall have a surfacing level label (label 4 on the drawing) at the proper position on the post
- If any of the labels are worn or missing order replacements

Replacement Parts

Contact your distributor to order new labels. If unable to contact distributor please call SportsPlay Equipment for replacements: 1-314-389-4140

Installing new labels

- Clean the surface where the label is being applied
- Allow surface to dry
- Apply label
- Use the label backing material to smooth out all wrinkles and bubbles





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| Inspection Checklist | | Recommended | Grade | Date | Date Repairs |
|----------------------|------------|----------------|----------------|------------|--------------|
| | | Frequency | (Pass/Fail/NA) | Inspected | Completed |
| Inspect Labels | | Monthly | | | |
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Inspect all posts for the following:

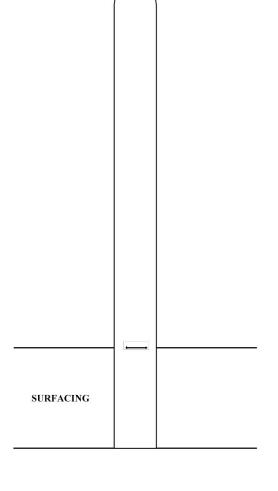
- Verify all posts are securely installed in the concrete footing
 - Review the footing maintenance document for repair procedure should you discover a post is not secure
- Inspect paint for damage, if damaged:
 - If powder coating needs to be repaired sand surface and mask off area. Coat with primer and once the primer has dried paint with color matching touch up paint. Contact distributor of color matching paint.
- Verify there are no sharp edges
 - If there are sharp edges or gouges smooth them down and touch up the paint using the procedure abve

Replacement Parts

 Contact your distributor to order new labels. If unable to contact distributor please call SportsPlay Equipment for replacements: 1-314-389-4140

LABELS

 Should you discover a damaged label during inspection, review the label maintenance sheet for instructions on how to replace them.





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| Inspection Checklist | | Recommended Frequency | Grade (Pass/Fail/NA) | Date Inspected | Date Repairs Completed |
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| Inspect posts for damage | | Monthly | | • | • |
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April 2, 2010



Deck Attachment

 Ensure deck is securely attched to post and all hardware is in place and in good condition

Hardware

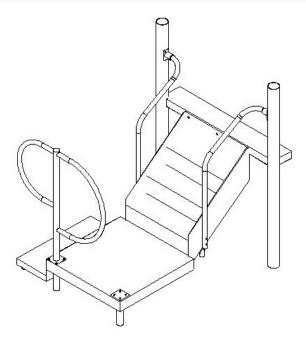
- Inspect for loose or missing hardware. Tighten all loose hardware and replace all missing hardware. Block off access to equipment if necessary.
- Order new hardware from SportsPlay Equipment Inc.

Welds

 Inspect all welds for cracks. If a crack is found block access to the playground and contact your distributor for replacement parts immediately.

Finish

Inspect all metal components for coating damage. If powder coating needs to be repaired sand surface and mask off area. Coat with primer and once the primer has dried paint with color matching touch up paint. Contact distributor of color matching paint. Contact Distributor for Thermoplastic repair kit.



Surfacing - Refer to the surfacing maintenance sheet.

Replacement Parts

- Reference the parts list on page 2 of the instruction set for this component to identify the part/s correctly.
- Contact your distributor to order parts.

February 17, 2010



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| Inspection Checklist | | Recommended | Grade | Date | Date Repairs |
|---------------------------------|------------|----------------|----------------|------------|--------------|
| | | Frequency | (Pass/Fail/NA) | Inspected | Completed |
| Inspect Deck Attachment to Post | | Monthly | | | |
| Inspect Hardware | | Monthly | | | |
| Inspect Finish | | Monthly | | | |
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Deck Attachment

 Ensure deck is securely attched to post and all hardware is in place and in good condition

Hardware

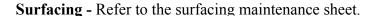
- Inspect for loose or missing hardware. Tighten all loose hardware and replace all missing hardware. Block off access to equipment if necessary.
- Order new hardware from SportsPlay Equipment Inc.

Welds

 Inspect all welds for cracks. If a crack is found block access to the playground and contact your distributor for replacement parts immediately.

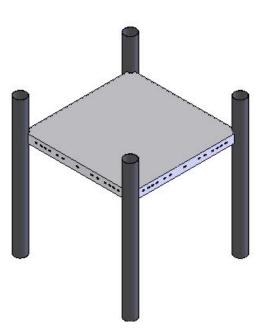
Finish

• Inspect all metal components for coating damage. If powder coating needs to be repaired sand surface and mask off area. Coat with primer and once the primer has dried paint with color matching touch up paint. Contact distributor of color matching paint. Contact Distributor for Thermoplastic repair kit.





- Reference the parts list on page 2 of the instruction set for this component to identify the part/s correctly.
- Contact your distributor to order parts.





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| • | | Recommended Frequency | Grade (Pass/Fail/NA) | Date Inspected | Date Repairs Completed |
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| Inspect Deck Attachment to Post | | Monthly | (1 455/1 411/1 (11) | Inspected | Completed |
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| Inspect Finish | | Monthly | | | |
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Kick plate Attachment

 Ensure kick plate is securely attached to the decks and all hardware is in place and in good condition

Hardware

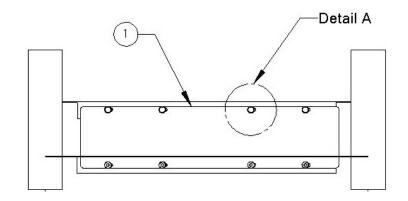
- Inspect for loose or missing hardware. Tighten all loose hardware and replace all missing hardware. Block off access to equipment if necessary.
- Order new hardware from SportsPlay Equipment Inc.

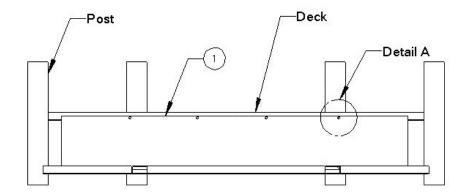
Finish

- Inspect all metal components for coating damage
 - Contact Distributor for Thermoplastic repair kit.
 - Follow instructions on repair kit to repair thermoplastic coated parts

Replacement Parts

- Reference the parts list on page 2 of the instruction set for this component to identify the part/s correctly.
- Contact your distributor to order parts.





Kick Plate Identification

 Refer to the parts list in your instructions to properly identify your kick plate

February 17, 2010



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| Inspect Kick plate Attachment t | o Deck | Monthly | | • | • |
| Inspect Hardware Monthly | | | | | |
| Inspect Finish Monthly | | | | | |
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- Inspect all four-hole clamps and panel clamps.
- Ensure the setscrews are tight and in place.
- Ensure all Torx Screws are in place and that the bracket is firmly attached to post.
- Inspect the clamps for cracks and sharp edges. Smooth any sharp edges and fix the finish. Replace brackets if cracked.

Hardware

 Inspect for loose or missing hardware. Tighten all loose hardware and replace all missing hardware. Block off access to equipment if necessary.

Plastic Components

 Inspect for any sharp edges or deformities. Minor deformities and sharp edges can be repaired using a utility knife. Block off access until repairs are made. Contact distributor for replacement parts.

Welds

 Inspect all welds for cracks. If a crack is found block access to the playground and contact your distributor for replacement parts immediately.

Finish

• Inspect all metal components for coating damage. If powder coating needs to be repaired sand surface and mask off area. Coat with primer and once the primer has dried paint with color matching touch up paint. Contact distributor of color matching paint. Contact Distributor for Thermoplastic repair kit.

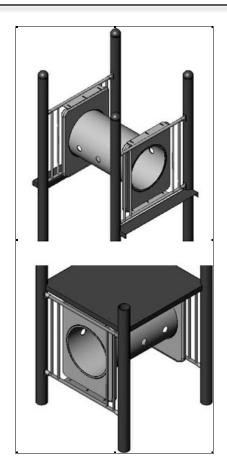
Surfacing - Refer to the surfacing maintenance sheet.

Footings

 Inspect all footings to ensure equipment is secure. You must block access to prevent access until repair is made

Replacement Parts

- Reference the parts list on page 2 of the instruction set for this component to identify the part/s correctly.
- Contact your distributor to order parts.





Inspector:

INSPECTION FORM

- MAKE COPIES OF THIS FORM TO USE FOR INSPECTION
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- DOCUMENT ALL MAINTENANCE ACTIONS ON THE LIST AS WELL AS ANY NOT LISTED.

Signature:

INCLUDE DATES AND SIGNATURES

| Inspection Checklist | Recommended Frequency | Grade (Pass/Fail/NA) | Date Inspected | Date Repairs Completed |
|----------------------------|--------------------------|-------------------------|-------------------|---------------------------|
| Inspect Brackets | Weekly | | | |
| Inspect Hardware | Weekly | | | |
| Inspect Plastic Components | Weekly | | | |
| Inspect Finish | Monthly | | | |
| Inspect Footing | Yearly | | | |
| Inspect Surfacing | Daily | | | |
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- Inspect all four-hole clamps and panel clamps.
- Ensure the setscrews are tight and in place.
- Ensure all Torx Screws are in place and that the bracket is firmly attached to post.
- Inspect the clamps for cracks and sharp edges. Smooth any sharp edges and fix the finish. Replace brackets if cracked.

Hardware

 Inspect for loose or missing hardware. Tighten all loose hardware and replace all missing hardware. Block off access to equipment if necessary.

Plastic Components

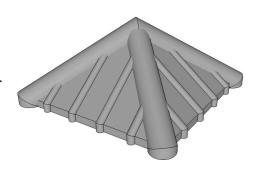
 Inspect for any sharp edges or deformities. Minor deformities and sharp edges can be repaired using a utility knife. Block off access until repairs are made. Contact distributor for replacement parts.

Welds

 Inspect all welds for cracks. If a crack is found block access to the playground and contact your distributor for replacement parts immediately.

Finish

• Inspect all metal components for coating damage. If powder coating needs to be repaired sand surface and mask off area. Coat with primer and once the primer has dried paint with color matching touch up paint. Contact distributor of color matching paint. Contact Distributor for Thermoplastic repair kit.



Surfacing - Refer to the surfacing maintenance sheet.

Slide

- Refer to "Plastic Components" section.
- Inspect run-out section of the slide for standing water. Adjust the slide by digging up existing footing and install it slightly lower to increase the slope of the slide.

Footings

 Inspect all footings to ensure equipment is secure. You must block access to prevent access until repair is made

Replacement Parts

- Reference the parts list on page 2 of the instruction set for this component to identify the part/s correctly.
- Contact your distributor to order parts.

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| Inspection Ch | necklist | Recommended | Grade | Date | Date Repairs |
|-------------------------------------|------------|-------------|----------------|-----------|--------------|
| | | Frequency | (Pass/Fail/NA) | Inspected | Completed |
| Inspect Brackets | | Weekly | | | |
| Inspect Hardware | | Weekly | | | |
| Inspect Plastic Components | | Weekly | | | |
| Inspect Finish | | Monthly | | | |
| Inspect Slide Surface and for stand | ing water | Monthly | | | |
| Inspect Footing | | Yearly | | | |
| Inspect Surfacing | | Daily | | | |
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- Inspect all four-hole clamps and panel clamps.
- Ensure the setscrews are tight and in place.
- Ensure all Torx Screws are in place and that the bracket is firmly attached to post.
- Inspect the clamps for cracks and sharp edges. Smooth any sharp edges and fix the finish. Replace brackets if cracked.

Hardware

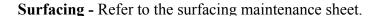
 Inspect for loose or missing hardware. Tighten all loose hardware and replace all missing hardware. Block off access to equipment if necessary.

Welds

 Inspect all welds for cracks. If a crack is found block access to the playground and contact your distributor for replacement parts immediately.

Finish

• Inspect all metal components for coating damage. If powder coating needs to be repaired sand surface and mask off area. Coat with primer and once the primer has dried paint with color matching touch up paint. Contact distributor of color matching paint. Contact Distributor for Thermoplastic repair kit.



Footings

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| Inspection | CHECKHST | Frequency | (Pass/Fail/NA) | Inspected | Completed Completed |
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| Inspect Brackets | | Monthly | (1 ass/1 an/1 A) | Inspected | Completed |
| Inspect Brackets Inspect Hardware | | Monthly | | | |
| Inspect Finish | Monthly | | | | |
| Inspect Footing | | Yearly | | | |
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- Inspect all four-hole clamps and panel clamps.
- Ensure the setscrews are tight and in place.
- Ensure all Torx Screws are in place and that the bracket is firmly attached to post.
- Inspect the clamps for cracks and sharp edges. Smooth any sharp edges and fix the finish. Replace brackets if cracked.

Hardware

 Inspect for loose or missing hardware. Tighten all loose hardware and replace all missing hardware. Block off access to equipment if necessary.

Welds

 Inspect all welds for cracks. If a crack is found block access to the playground and contact your distributor for replacement parts immediately.

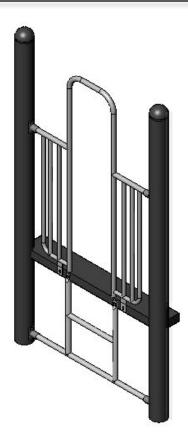
Finish

• Inspect all metal components for coating damage. If powder coating needs to be repaired sand surface and mask off area. Coat with primer and once the primer has dried paint with color matching touch up paint. Contact distributor of color matching paint. Contact Distributor for Thermoplastic repair kit.

Surfacing - Refer to the surfacing maintenance sheet.

Footings

 Inspect all footings to ensure equipment is secure. You must block access to prevent access until repair is made.



Replacement Parts

- Reference the parts list on page 2 of the instruction set for this component to identify the part/s correctly.
- Contact your distributor to order parts.



- MAKE COPIES OF THIS FORM TO USE FOR INSPECTION
- REVIEW THE "MAINTENANCE GUIDE" IN THE APPENDIX TO BETTER UNDERSTAND THE IMPORTANCE OF MAINTENANCE AND HOW TO DEVELOP A MAINTENANCE SCHEDULE.
- DOCUMENT ALL MAINTENANCE ACTIONS ON THE LIST AS WELL AS ANY NOT LISTED.
- INCLUDE DATES AND SIGNATURES

| Inspection Chec | eklist | Recommended Frequency | Grade (Pass/Fail/NA) | Date Inspected | Date Repairs Completed |
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| Inspect Brackets | | Monthly | | _ | |
| Inspect Hardware | | Monthly | | | |
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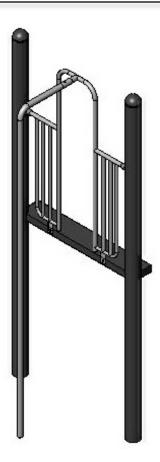
Finish

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| Inspect Brackets | | Monthly | | | _ |
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- Inspect all four-hole clamps and panel clamps.
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Hardware

 Inspect for loose or missing hardware. Tighten all loose hardware and replace all missing hardware. Block off access to equipment if necessary.

Plastic Components

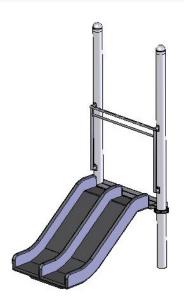
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Welds

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Surfacing - Refer to the surfacing maintenance sheet.

Slide

- Refer to "Plastic Components" section.
- Inspect run-out section of the slide for standing water. Adjust the slide by digging up existing footing and install it slightly lower to increase the slope of the slide

Footings

 Inspect all footings to ensure equipment is secure. You must block access to prevent access until repair is made

Replacement Parts

- Reference the parts list on page 2 of the instruction set for this component to identify the part/s correctly.
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February 17, 2010



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| Inspection Checklist | Recommended | Grade | Date | Date Repairs |
|--|-------------|----------------|-----------|--------------|
| | Frequency | (Pass/Fail/NA) | Inspected | Completed |
| Inspect Brackets | Weekly | | | |
| Inspect Hardware | Weekly | | | |
| Inspect Plastic Components | Weekly | | | |
| Inspect Finish | Monthly | | | |
| Inspect Slide Surface and for standing water | Monthly | | | |
| Inspect Footing | Yearly | | | |
| Inspect Surfacing | Daily | | | |
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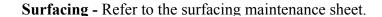
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Slide

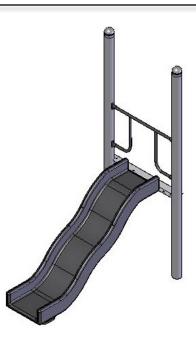
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| Inspect Footing | Yearly | | | |
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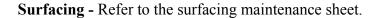
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| Inspect Brackets | | Weekly | | | |
| Inspect Hardware | | Weekly | | | |
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| Inspect Finish | | Monthly | | | |
| Inspect Footing | | Yearly | | | |
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February 17, 2010



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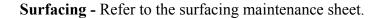
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Replacement Parts

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February 17, 2010



922-121-W GUARD WALL WITH WHEEL PANEL EQUIPMENT MAINTENANCE

INSPECTION FORM

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| Inspect Brackets | | Weekly | | | • |
| Inspect Hardware | | Weekly | | | |
| Inspect Plastic Components | | Weekly | | | |
| Inspect Finish | | Monthly | | | |
| Inspect Footing | | Yearly | | | |
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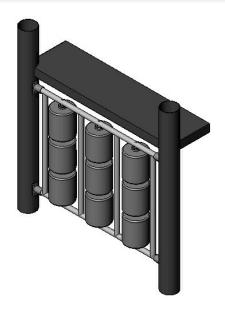
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Surfacing - Refer to the surfacing maintenance sheet.

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February 17, 2010



922-175-T TIC TAC TOE PANEL (BELOW DECK) EQUIPMENT MAINTENANCE

INSPECTION FORM

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| Inspect Plastic Components | Weekly | | | |
| Inspect Finish | Monthly | | | |
| Inspect Footing | Yearly | | | |
| Inspect Surfacing | Daily | | | |
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COMPLETED INSPECTION AND MAINTENANCE FORMS